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|  | <p style="text-align: center;">FAMILIARIZATION MANUAL</p> | <p style="text-align: center;">FAM-2.04</p> <p style="text-align: center;">COMPANY POLICY</p> |
| <p style="text-align: center;">POLARFRONT</p> | <p style="text-align: center;">Job description – Chief Engineer</p> | <p style="text-align: center;">Version 2 / 2018-07-05 Page 1 of 2</p> |

I. Authority

The Chief Engineer is the head of the engine department.

The Chief Engineer must comply with orders and instructions received from the Master and the Company in a professional and competent manner at all times. This may include duties not referred into the following card.

II. Responsibilities

The Chief Engineer is fully responsible of the Engine Department, and should :

1) Engine department management


- ✓ Ensure that all operational, safety, security & environmental objectives are met (EPI, pollution prevention, risk assessment, hazardous work permits...)
- ✓ Ensure that duties are achieved or delegated appropriately ..

2) Technical management

- ✓ Manage Fuel, oil, sludge, fresh water board (quantities and qualities) and bunkering operations.
- ✓ Control maintenance and repairs of all engine equipment and apparatus.
- ✓ Plan and control engine maintenance
- ✓ Oversee the works conducted by the engine department
- ✓ Follow statutory and classification visits and is in charge of the repair and rectification engaged to maintain all certificates updated.
- ✓ Follow inventories and spare parts / consumables / services requisitions of the engine department to maintain the ship in good statement.
- ✓ Prepare dry docks repair / intervention with Technical Department
- ✓ Manages and executes the hotel department technical tasks
- ✓ Manages and executes engine maintenance and technical related tasks

3) Document management

- Sign and control Engine logbooks every day.
- Update Chief engineer's standing orders as necessary.
- Transmit the Chief Engineer's cruise report at the end of each voyage (FLEET-3.04)
- Transmit the Chief Engineer's monthly report at the end of each voyage (FLEET-3.05)

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4) Safety, Security & Environmental management

- ✓ Observe the requirements of the SMEPS and shall be fully aware of the Company Safety, Security and Environmental Policy.
- ✓ Acknowledge and apply any update to international and local regulations in order to insure a full conformity of the ship (pollution, overboard discharges, ...).
- ✓ Must know perfectly his emergency duties as described in form *EMCY-3.03e Emergency duties*
- ✓ Takes part to different drills/instructions
- ✓ Reports any event or non-conformity liable to affect the ship and its operations, the quality, the safety, the security environment, and engine availability to the Master.